

1 BILL NO. S-87-02- 02

2 SPECIAL ORDINANCE NO. S- 31-87.

3 AN ORDINANCE approving the awarding  
4 of Reference #1275, by the City  
5 of Fort Wayne, Indiana, by and  
6 through its Department of Purchasing  
and Pic-Trics Production Company,  
Inc., for the Board of Public  
Works and Safety.

7 NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL  
8 OF THE CITY OF FORT WAYNE, INDIANA:

9 SECTION 1. That Reference #1275, between the City  
10 of Fort Wayne, by and through its Department of Purchasing and  
11 Pic-Trics Production Company, Inc., for the Board of Public Works  
12 and Safety, respectfully for:

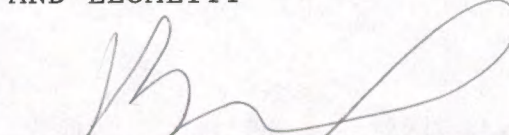
13 the performance and operations  
14 necessary to furnish the City with  
15 live color cablecast of the Common  
Council meetings;

16 involving an approximate total cost of Twenty-Two Thousand Eight  
17 Hundred and No/100 Dollars (\$22,800.00 +/-), all as more particu-  
18 larly set forth in said Reference #1275, which is on file in  
19 the Office of the Department of Purchasing, and is by reference  
20 incorporated herein, made a part hereof, and is hereby in all  
21 things ratified, confirmed and approved.

22 SECTION 2. That this Ordinance shall be in full force  
23 and effect from and after its passage and any and all necessary  
24 approval by the Mayor.

25  
26   
27 Councilmember

28 APPROVED AS TO FORM  
29 AND LEGALITY

30   
31 Bruce O. Boxberger, City Attorney  
32



Read the first time in full and on motion by E. Stark  
seconded by Redd, and duly adopted, read the second time  
by title and referred to the Committee Finance (and the City  
Plan Commission for recommendation) and Public Hearing to be held after  
due legal notice, at the Council Chambers, City-County Building, Fort Wayne  
Indiana, on \_\_\_\_\_, the \_\_\_\_\_ day of  
\_\_\_\_\_, 19\_\_\_\_, at \_\_\_\_\_ o'clock \_\_\_\_\_ M., E.

DATE: 2-10-87

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Read the third time in full and on motion by E. Stark  
seconded by Stier, and duly adopted, placed on its  
passage. PASSED (~~LOST~~) by the following vote:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>	<u>TO-WIT:</u>
<u>TOTAL VOTES</u>	<u>8</u>	<u>      </u>	<u>      </u>	<u>1</u>	<u>      </u>
<u>BRADBURY</u>	<u>✓</u>	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>
<u>BURNS</u>	<u>✓</u>	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>
<u>EISBART</u>	<u>✓</u>	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>
<u>GIAQUINTA</u>	<u>      </u>	<u>      </u>	<u>      </u>	<u>✓</u>	<u>      </u>
<u>HENRY</u>	<u>✓</u>	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>
<u>REDD</u>	<u>✓</u>	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>
<u>SCHMIDT</u>	<u>✓</u>	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>
<u>STIER</u>	<u>✓</u>	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>
<u>TALARICO</u>	<u>✓</u>	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>

DATE: 2-24-87

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort  
Wayne, Indiana, as (~~ANNEXATION~~) (~~APPROPRIATION~~) (~~GENERAL~~)  
(SPECIAL) (~~ZONING MAP~~) ORDINANCE (RESOLUTION) NO. 1-31-87  
on the 24th day of February, 1987,

ATTEST:

(SEAL)

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Thomas P. Henry  
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana,  
on the 25th day of February, 1987,  
at the hour of 11:00 o'clock A M., E.S.T.

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this 26th day of February,  
1987, at the hour of 9:01 o'clock A M., E.S.T.

Win Moses, Jr.  
WIN MOSES, JR., MAYOR

Tab Sheet on Bid Reference #1275  
Opens: February 3, 1987 at 10:00 A.M.  
Cable casting & recording  
Board of Works

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		Pic-Trics	Custom Video
Base Bid:	Cost per regularly scheduled meeting	\$415.00	\$525.00
Alt #1	Cost for Certi. Interpreter	\$ 60.00	\$ 75.00
Alt #2	Cost per hour for special sessions	\$125.00	\$139.10
Alt #3	Special feature cost	N/B	N/B
Alt #4	Cost for second tape	\$ 80.00	\$ 31.50



2.  
(Front Page)

CITY OF FORT WAYNE

DEPARTMENT OF PURCHASING  
ONE MAIN STREET - ROOM 350  
FORT WAYNE, INDIANA 46802

BID REFERENCE # 1275

DATE January 9, 1987

DUE DATE Tuesday, February 3, 1987 at 10:00 A.M.

Department receiving bid items Board of Works  
Room 920, City County Building  
Fort Wayne, IN 46802

Bid Bond Required NO      YES X AMOUNT 5%

Performance Bond Required NO X YES      AMOUNT     

Affirmative Action - On File with the City of Fort Wayne      Attached to this document X

Prompt payment discounts will be allowed as follows:      %  
if paid within      days.

The City of Fort Wayne is exempt from Federal excise and Indiana State Sale Tax. The City's Indiana Sales Tax Exemption Certificate number is 356-001-255 0013, prices should not include these taxes.

The execution hereof by the bidder is acceptance of all terms and conditions herein and in that regard the bidder agrees to be bound by same and be bound to the amount of his/her bid for a period of sixty (60) days.

X Custom Video Communications  
Name of Company  
by X Mark M. Jones Agent  
(signature) CEO  
Address 1300 S. Harrison P.O. Box 11723  
City Fort Wayne, Indiana 46860

BID FORM

LIVE COLOR-AUDIO VIDEO CABLECAST WITH TAPE DOCUMENTATION

CITY OF FORT WAYNE

FORT WAYNE, INDIANA

EVENT TO BE CABLECAST AND RECORDED

1. FORT WAYNE COMMON COUNCIL

- A. The Council meets four times per month (the first through the fourth Tuesday evenings), with two meetings a month requiring Cablecasting from both room 126 as well as 128 of the City-County Building. The meetings begin at 7:00 P.M. and end around 9:30 P.M.
- B. The Mayor or Council may call Special Sessions from time to time. These meetings shall be covered and will require the availability of a production crew to cablecast those special sessions. A twenty-four (24) hour notice will be given, although on occasion two hours notice has been required.

ALL COSTS ARE TO INCLUDE SET-UP AND TAKE DOWN TIME

<u>BASE BID:</u>	Cost per regularly-scheduled meeting.	\$ <u>525.00</u>
<u>ALTERNATE #1:</u>	Cost for Certified interpreter.	\$ <u>75.00</u>
<u>ALTERNATE #2:</u>	Cost per hour for special sessions.	\$ <u>139.10</u>

Optional

ALTERNATE #3: SPECIAL FEATURE COSTS

Please specify what special features are to be included and if the costs are included in the meeting costs.

\$ \_\_\_\_\_

Alternate # 4: Cost for second tape \$ 31.50

NOTE: It is essential that all bids are complete. Please be sure to include your entire proposal along with all attached bid documents when submitting. Bids with proposals not included will be rejected.





# CUSTOM VIDEO COMMUNICATIONS

PROPOSAL TO: CITY OF FORT WAYNE

PROPOSAL FROM: CUSTOM VIDEO COMMUNICATIONS

PROJECT TITLE: FORT WAYNE COMMON COUNCIL CABLECAST

PROPOSAL DATE: JANUARY 30, 1987

SPECIFICATIONS VALID THROUGH: FEBRUARY 29, 1988 (BUT MAY BE EXTENDED UPON MUTUAL  
CONSENT OF THE CITY OF FORT WAYNE  
AND CUSTOM VIDEO COMMUNICATIONS)

### III A. NARRATIVE DESCRIPTION OF BASIC SERVICES

#### BASE BID:

Custom Video Communications will continue to provide responsive, reliable, quality service to the City of Fort Wayne for the Live Color-Audio Cablecast with tape documentation of the Fort Wayne Common Council.

This service includes a full complement of the state-of-the-art production equipment. Custom Video Communications will provide 2 Sony DXC's - 6000 color cameras, the very finest cameras in the area for on-location broadcasting. These cameras are known world wide for their ability to deliver quality pictures in existing light situations such as that found in the City Council chamber and committee room.

Custom Video Communications also provides a Crosspoint Latch location production switcher with the ability to switch from camera to camera and to provide such special effects as dissolves, split screens and wipes. Custom Video Communications further provides a Shintron character generator for titling.

While this equipment provides a good foundation for a quality program there are other equipment items which are equally necessary to ensure a satisfactory production. Here's a list of what we're currently providing for the broadcast and a short explanation of why:

2 Sony DXC 6000's

Broadcast quality in low light. (Since we first began City Council broadcasts we have added two-line enhancement boards creating sharper pictures.)

1 JVC Camera

For broadcasting the signer.

Fort Wayne and Indianapolis

1300 S. Harrison St. • P.O. Box 11723 • Fort Wayne, Indiana 46860 • (219) 427-2900

2 Studio configurations	Professional operation of camera (steadies pictures).
1 Sony V05800 3/4" Recorder/Player	To provide continuous meeting coverage for lengths over 1 hour without tape change gaps in the recording.
2 CMA Power units	AC power.
2 Quickset Tripods (Fluid Head)	Needed for smooth pans and tilts.
1 Crosspoint Latch Switcher	Allows switching from camera to camera as well as providing hook-up of 3rd camera for the signer.
1 Crosspoint Latch Switcher (cont.)	This switcher is able to accomplish fades, dissolves, and wipes without the hook-up of the third camera for the signer.
Hitachi Waveform Monitor	Absolutely essential to ensure video level meets broadcast specifications.
Sony PVM Color Monitor	Used to monitor the taped signal as well as the live signal.
Shintron Character Generator	Allows us to matt names of council members and guests.
3 RCA (5") Black and White Monitors	Needed to preview all 3 cameras before airing.
Wireless intercom headsets	Allows communications between director and camera personnel.
Extension cords and Multiple outlet boxes	Hook-up power to equipment.
Ample supply of 60 minute cassettes	Necessary to tape the meeting in its entirety.
1 Quickset Tripod	For JVC camera.
Sony 8000 Monitor	Used by signer to monitor meeting.
More than 200' of camera cable	Used for equipment hook-up.
Sync Generator	Ties signal together electronically.

Equipment is only as good as the company's ability to utilize it. Custom Video Communications has created a manual for equipment operations, cablecasting procedure, maintenance and trouble-shooting. This copyrighted document is the standard operating manual for all Custom Video Communications personnel and assures the Common Council of reliable service.



Custom Video Communications proposes to continue to provide gavel-to-gavel coverage with titling of speakers.

To illustrate the number of personnel and location of equipment, we've included a diagram of our current production set-up in both council chambers. (Please see attached.)

Custom Video Communications will continue to record all Common Council meetings and committee sessions on 3/4" hour-long videotape cassettes provided by Custom Video Communications. These cassettes become the property of the City of Fort Wayne. Presently these tapes serve as the source of playback of the meeting on cable television and as documentation of the meetings for the City of Fort Wayne. And we are recommending additional uses for these tapes as outlined in the "Special Features" section of this proposal.

Custom Video Communications requirements of the City of Fort Wayne remain unchanged and will result in no additional expense: (1) 3/4" videotape cassette recorder will be located in the council chambers for taping of the council session. Audio and video lines have already been installed, as has all necessary sound equipment. Power outlets and available room lighting already in position provide for Custom Video Communications power and lighting needs.

### III B. BACKGROUND ON ORGANIZATION SUBMITTING PROPOSALS AND KEY PERSONNEL INVOLVED IN PRODUCTION

Custom Video Communications, an Indiana corporation doing business in Fort Wayne, Indiana is a women business enterprise (WBE). Chief Executive Officer Marilyn Moran Townsend and President Bill Townsend began the company in March, 1981. The company has successfully completed more than 1500 productions including the weekly cablecasting of the Fort Wayne Common Council meeting since August of 1981.

With a full-time staff of 22, a part-time staff of 1 and a freelance list of at least 10, Custom Video Communications is the largest and best-equipped video production company in northeast Indiana, northwest Ohio and lower Michigan. (See enclosed brochure for resumes.)

Custom Video Communications has been certified by the Federal Government and has been placed on the Qualified Video-Producers List.

Custom Video Communications clients include Magnavox Government and Industrial Electronics Company, General Motors, Lincoln National Corporation, Uniroyal Goodrich, Dana, Fort Wayne Community Schools, Central Soya, Rea Magnet Wire, Indiana State Board of Health, the Indiana State Medical Association, Parkview Hospital, Lutheran Hospital, St. Joseph Medical Center, Hardware Wholesalers Incorporated and many others.

We've included five references of customers who've utilized our services. Please feel free to contact any or all of them or any other person or entity that has used Custom Video Communications as a resource.



List of References:

Greater Fort Wayne Chamber of Commerce  
424-1435

James Dittoe  
826 Ewing  
Fort Wayne, Indiana

Rea Magnet Wire Co., Inc.  
424-4252

Jim Vann  
3600 East Pontiac  
Post Office Box 6128  
Fort Wayne, Indiana

Indiana State Board of Health  
(PBS Heartbeat Series)  
(317) 633-0100

Roger McClain, Director  
1330 West Michigan Street  
Post Office Box 1964  
Indianapolis, Indiana

Fort Wayne Mayor Winfield Moses  
427-1111

Mayor Winfield Moses  
City County Building  
9th Floor  
One Main Street  
Fort Wayne, Indiana

Fort Wayne City Clerk  
427-1208

Sandra Kennedy  
City County Building  
1st Floor  
One Main Street  
Fort Wayne, Indiana

Custom Video Communications provides its clients with start-to-finish productions including organization image productions, marketing presentations, sales training, personnel training and orientation, corporate communications and broadcast programs.

Our company includes the largest staff of writers, producers and directors in northeastern Indiana, people who emulate the Custom Video Communications philosophy of quality, reliability and service.

The city of Fort Wayne is assured that the Director of the City Council cablecast is a full-time Custom Video Communications employee who understands your program, is his or her responsibility, and his or her full-time vocation depends on it. We put our reputation on the line every time we provide the City cablecast, and our reputation is our most valuable possession. Custom Video Communications has an on-going training program to insure quality control. This procedure allows us to maintain qualified personnel providing your broadcast at all times.

Custom Video Communications provides a technical director for the broadcast who is fully qualified to trouble-shoot any problem, whether it originates with city equipment or with Comcast Cable.

Custom Video Communications is in business for your convenience. We have made it our business to learn the inner workings of the City Council meeting so that City staff does not have to spend valuable time and money training us. This translates into measurable cost savings for the City of Fort Wayne, an advantage pertinent only to Custom Video Communications.



Custom Video Communications delivers. The media campaign in video programs we produced for the Fort Wayne Metropolitan Human Relations Commission in 1982 was recognized by City Hall Digest as the best audio-visual production in the country produced for a municipal government. Metro Executive Director, Dee McKinley reported the desired goal of increasing housing discrimination awareness was more than surpassed with a 550% increase in complaints filed at her office.

The media campaign that we conducted for the Fort Wayne Community Schools ("Remember The Flood") won the 1983 national award as the best public service campaign in the country.

Heartbeat, a 26 week series of health and medical programs we originally produced for the Fort Wayne Medical Society and then the Indiana State Medical Association and the Indiana State Board of Health, was broadcast nationally on P.B.S. in 1984 and won the Indiana State Medical Association's top award as the best television series in Indiana.

Affordable Luxury Homes, a Markle, Indiana based housing manufacturer, was cited in a national trade publication for a 1000% increase in sales through the marketing tape produced by Custom Video Communications.

Hardware Wholesalers Incorporated and Custom Video Communications won the coveted 1984 "Gold Drummer" award, the highest award in the hardware industry, for the monthly sales training program we produced for Hardware Wholesalers Incorporated stores nationwide.

And the music video we produced for LaBov and Beyond won the showcase award in New York in early 1984 as the best music video in the country and was aired on H.B.O. and M.T.V.

In addition, Custom Video Communications has won more than a dozen awards for clients from the International Business Association of Business Communicators and the Fort Wayne Advertising Association.

Today the majority of Custom Video Communications' business is repeat clientele and word-of-mouth referrals. Custom Video Communications has experienced more than 200% annual growth each and every year of business because we are known as the company that serves, guarantees satisfaction and delivers on promises.

### III C. 2 NARRATIVE DESCRIPTION OF ALTERNATIVE SERVICES

#### Alternate #1:

Custom Video Communications will provide everything covered in the base bid and will continue to provide a signer for the hearing-impaired. This service includes the use of a Custom Video Communications employee who is a certified interpreter and the use of a broadcast-quality camera (either a DXC 6000 or a JVC-100.) In order for the signer to see and hear what is transpiring, Custom Video Communications will continue to provide the following equipment:



Sony 7" color monitor - for signer to see and hear.

Quickset Tripod for camera.

100' cable for video.

Backdrop for background.

Add cost to base bid \$75.00 per week / Special sessions billed at \$25.00 an hour.

Alternate #2:

Custom Video Communications has continually worked with the City of Fort Wayne to ensure that every special session is cablecast, even when there's been less than the required 24-hour notice. We will continue to respond in the required two hour response time with a qualified crew. Our cost for this will remain the same at \$139.10 per hour. (This price includes the cost of tape.)

Alternate #3:

The simplest and least expensive way to provide 3/4" copies of the meetings is to duplicate the originals. We will copy them within the 24 hour period following the cablecast and deliver both the original and the duplications to the City of Fort Wayne for a cost of \$31.50 per tape.

III D. SAMPLE OF WORK

Included with this bid packet are (2) 3/4" video cassettes, one of the cablecast provided by Custom Video Communications on Tuesday, November \*\*, 19\*\*, and one demonstration videotape of Custom Video Communications' ability.

IV VIDEO CONTENT

1. SCOPE OF COVERAGE

Custom Video Communications will continue to provide full and complete gavel-to-gavel coverage of the Fort Wayne Common Council with no breaks or editing. As outlined in the narrative description of basic services, Custom Video Communications will continue to provide 2 color cameras at each meeting with the positioning previously described to minimize excessive scanning and maximize coverage.

2. TIME PERIOD OF BID

Custom Video Communications is prepared to continue cablecasting and recording as of March 1, 1987 for a period of one year. Custom Video Communications will extend service beyond one year upon mutual consent of the City of Fort Wayne and Custom Video Communications. Custom Video Communications further pledges to continue the responsive, reliable, quality service it has to common council over the last 5 1/2 years.

#### SUMMARY OF BENEFITS PROVIDED BY CUSTOM VIDEO COMMUNICATIONS

1. Track record - Custom Video Communications has provided the City of Fort Wayne with a consistently good cablecast over the past 5 1/2 years. In this time period, Custom Video Communications has never missed a cablecast and has exceeded the original bid specifications of a 24 hour notice by providing crews and equipment when called to cablecast less than 2 hours prior to a special meeting.
2. Custom Video Communications is a Women Business Enterprise.
3. Equipment backup - Murphy's law often applies in television broadcast. That's why the availability of extra equipment is so important. Because of our size we have backup equipment in all areas to provide consistent cablecasting service. For example, if a company only has two cameras and one is dropped, the City Council cablecast may suffer. Or if a switcher malfunctions and there's no backup, airing of council may be impossible. Custom Video Communications has all of the necessary equipment for backup, as demonstrated in our track record with the City of Fort Wayne.
4. Personnel backup - With a full-time staff of 23, including part-time personnel, plus a freelance list of at least 10, Custom Video Communications is the largest staffed production facility in northeastern Indiana, northwestern Ohio and lower Michigan.
5. Qualified personnel - Our company provides a full-time Custom Video Communications employee as a technical director who is fully qualified to trouble shoot any problems whether they originate with the City's equipment or whether a problem originates with Comcast Cable.
6. Training - Custom Video Communications has taken measures to insure smooth telecasts when key people are sick, on vacation, or otherwise unavailable. We have developed a training manual. It explains setup, operation, and technical procedures for City Council coverage. (This document can be shared with the City of Fort Wayne on a confidential basis upon request.)
7. Reputation - We protect this as our most valuable possession. Marilyn and Bill Townsend, principals of Custom Video Communications, also put their reputations on the line promising to maintain the high level of excellence of the council broadcasts.
8. Commitment to service - Custom Video Communications has always responded to short notice requests for special sessions regardless of the inconvenience or possibility of lost business from other sources. We count it a privilege to work for the City of Fort Wayne and we are committed to taking the extra steps to insure a successful program.
9. Custom Video Communications experience - Our staff has learned the inner workings of the City Council cablecast. We know what to expect and when. This is not only necessary for a live telecast, but a definite cost-savings to the City of Fort Wayne in staff time.





PROPOSAL  
for  
CABLECASTING & RECORDING  
of  
CITY COUNCIL MEETINGS  
CITY OF FT. WAYNE

FEBRUARY 2, 1987

1526 4th Street  
Fort Wayne, IN 46808  
(219) 423-4321

BASIC SERVICE

Pic-Trics Productions proposes to provide the city of Ft. Wayne complete production facilities for the live cablecasting and recording in 3/4" cassette, all city council meetings for the year March 1, 1987, thru February of 1988.

These productions will involve the use of three new Sony M2 cameras in conjunction with an Echolab SE2 Special Effects Switcher. Recorders are to be two Sony 5850's. A Microgen character generator is to be used for titling and credits.

This equipment is the same broadcast quality equipment we use for recording basketball games(ch. 55), Nightshift(ch. 55), Singles Game (ch. 15) weekly.

Cameras would be placed at the corners for the first part of the council meetings, and then one will be moved to center back and one to one side of the room for the 2nd part of the session. The director and switching equipment is to be located between the two rooms.

There is nothing special that needs to be provided for us by the city. The microphone pickup used currently seems adequate, however, we may want to change the mikes to "PZM's" which may more adequately cover the area.

BACKGROUND

Pic-Trics Productions, Inc. was the First Television Production Company in Ft. Wayne, beginning in August of 1976.

Our first productions were primarily television commercials for which we won a number of Addy Awards. We have done a lot of industrial work which includes: Sales Presentations, Corporate Meetings, Employee Training & How-to Videos.

From 1980 thru April 1986, Pic-Trics leased a channel from the Ft. Wayne Cable system and provided local programming for that channel. This experience in Cable TV enabled us to gain valuable knowledge in procedures and technical knowledge that should hold us in good stead with the current cable system.

In recent years, our specialty has become on location "live" events for both Cable and Broadcast TV. We've already mentioned High School Basketball(55), Nightshift(comedy/variety on 55), and Singles Game(15). We also,



1526 4th Street  
Fort Wayne, IN 46808  
(219) 423-4321

within the last year, have had a series of Fishing shows broadcast locally and in South Bend.

We've also produced many on location Jim Gerard Shows, an Indianapolis talk show(WTTV Ch 4), around the state and in Florida.

#### PRIMARY PERSONNEL

Ron Smoots is the owner of Pic-Trics and would be directing the council meetings. He has been in Television Production since 1959. Tours of duty include: WPTA 4 years, WANE-TV 10 years(Production Manager), and 10 1/2 years as owner and manager of Pic-Trics Productions.

Scott Kopecky would serve as backup man in charge of City Council Productions. He has been in television production for over 6 years including Citizens Cable, WANE-TV, and Pic-Trics. He has directed and produced many "live on tape" productions including basketball and football games. His degree is from Ball State in Communications.

The rest of the crew necessary would be drawn from a pool of production/camera people all of whom have worked with us several times. Most of them work full-time in television production around the city.

#### IN SUMMARY

Our experience in on location, multi-cam television productions is unequalled in this city and perhaps the whole state. It should more than qualify us for the production of Ft. Wayne City Council meetings. We submit the following references to help you determine our abilities.

Frank Hawkins  
Sales MGR WFFT ch55  
ph 424-5555

John Mann or John Allison  
JMA Productions  
ph 482-4626

Les Malmloff  
Sales Mgr AGS&R  
ph 744-4255





1526 4th Street  
Fort Wayne, IN 46808  
(219) 423-4321

Robert Rexroade  
ITT Aerospace/Optical Div  
ph 423-9636

Michelle Wibel  
Lincoln Food Services  
ph 432-9511

Ron Smoots

A handwritten signature in cursive script that reads "Ron Smoots".

President  
Pic-Trics Productions, Inc.

2.  
(Front Page)

CITY OF FORT WAYNE

DEPARTMENT OF PURCHASING  
ONE MAIN STREET - ROOM 350  
FORT WAYNE, INDIANA 46802

BID REFERENCE # 1275

DATE January 9, 1987

DUE DATE Tuesday, February 3, 1987 at 10:00 A.M.

Department receiving bid items Board of Works  
Room 920, City County Building  
Fort Wayne, IN 46802

Bid Bond Required NO      YES X AMOUNT 5%

Performance Bond Required NO X YES      AMOUNT     

Affirmative Action - On File with the City of Fort Wayne      Attached to this document X

Prompt payment discounts will be allowed as follows: 2 %  
if paid within 10 days.

The City of Fort Wayne is exempt from Federal excise and Indiana State Sale Tax. The City's Indiana Sales Tax Exemption Certificate number is 356-001-255 0013, prices should not include these taxes.

The execution hereof by the bidder is acceptance of all terms and conditions herein and in that regard the bidder agrees to be bound by same and be bound to the amount of his/her bid for a period of sixty (60) days.

X PIC-TRICS PRODUCTIONS INC.  
Name of Company

by X Ron Smoots Agent  
(signature)

Address 1526 W. 4th St.

City Ft. Wayne, In. 46808



BID FORM

LIVE COLOR-AUDIO VIDEO CABLECAST WITH TAPE DOCUMENTATION

CITY OF FORT WAYNE

FORT WAYNE, INDIANA

EVENT TO BE CABLECAST AND RECORDED

1. FORT WAYNE COMMON COUNCIL

- A. The Council meets four times per month (the first through the fourth Tuesday evenings), with two meetings a month requiring Cablecasting from both room 126 as well as 128 of the City-County Building. The meetings begin at 7:00 P.M. and end around 9:30 P.M.
- B. The Mayor or Council may call Special Sessions from time to time. These meetings shall be covered and will require the availability of a production crew to cablecast those special sessions. A twenty-four (24) hour notice will be given, although on occasion two hours notice has been required.

ALL COSTS ARE TO INCLUDE SET-UP AND TAKE DOWN TIME

<u>BASE BID:</u>	Cost per regularly-scheduled meeting.	\$ <u>415.00</u>
<u>ALTERNATE #1:</u>	Cost for Certified interpreter.	\$ <u>60.00</u>
<u>ALTERNATE #2:</u>	Cost per hour for special sessions.	\$ <u>125.00</u>

Optional

ALTERNATE #3: SPECIAL FEATURE COSTS

Please specify what special features are to be included and if the costs are included in the meeting costs. \$ \_\_\_\_\_

Alternate # 4: Cost for second tape \$ 80.00

NOTE: It is essential that all bids are complete. Please be sure to include your entire proposal along with all attached bid documents when submitting. Bids with proposals not included will be rejected.

DIGEST SHEET

TITLE OF ORDINANCE: SPECIAL

DEPARTMENT REQUESTING ORDINANCE: PURCHASING

J-87-02-02

SYNOPSIS OF ORDINANCE:

An ordinance approving the award of Reference #1275 for the performance and operations necessary to furnish the City with live color cablecast of the Common Council meetings to the Pic-Trics Production Company, Inc.

EFFECT OF PASSAGE:

Will ensure that the Council meetings will continue to be televised to the general public making them more aware of, and a better understanding of government proceedings conducted during City Council meetings.

EFFECT OF NON-PASSAGE:

There would be no coverage of the Council proceedings to the general public.

MONEY INVOLVED (Direct costs, Expenditures, Savings):

Pic-Trics Productions, Inc.                      \$22,800.00 +/-

ASSIGNED TO COMMITTEE (President):



BILL NO. S-87-02-02

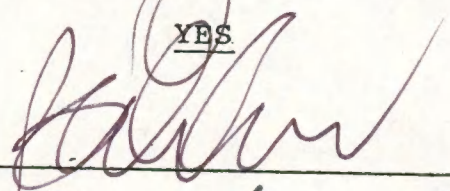
REPORT OF THE COMMITTEE ON FINANCE

WE, YOUR COMMITTEE ON FINANCE TO WHOM WAS  
REFERRED AN (ORDINANCE) (~~RESOLUTION~~) approving the awarding of  
Reference #1275, by the City of Fort Wayne, Indiana, by and through  
its Department of Purchasing and Pic-Trics Production Company,  
Inc., for the Board of Public Works and Safety

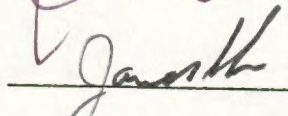
HAVE HAD SAID (ORDINANCE) (~~RESOLUTION~~) UNDER CONSIDERATION AND BEG  
LEAVE TO REPORT BACK TO THE COMMON COUNCIL THAT SAID (ORDINANCE)  
(~~RESOLUTION~~)

YES

NO



BEN A. EISBART  
CHAIRMAN



JAMES S. STIER  
VICE CHAIRMAN



CHARLES B. REDD

DONALD J. SCHMIDT

SAMUEL J. TALARICO

CONCURRED IN 2-24-87

SANDRA E. KENNEDY  
CITY CLERK